



STATESMEN
COLLEGE PREPARATORY ACADEMY FOR BOYS
Build Strong Boys

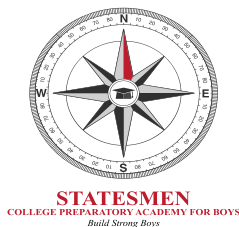
Minutes of Board of Trustees
June 26, 2024
Virtual, by Zoom
6:00 p.m. – 9:30 p.m.

ATTENDANCE

1. **Board Members Present:** Samantha Barbee, Ray McKenzie, Raymond Weeden, Juan Pagan, Shawn Hardnett, Greg Van Houten, Bernie Woolfley, Nicole Mitchell, Alicia Adams, Barbara Williams, and Bisi Oyedele.
2. **Guests and Staff Present:** Charles Moore (strategic planning consultant), Alexandra Alderman (EdOps), Mark Murphy (Raffa Investment Advisers), and Matt O’Lone (Raffa Investment Advisers).
3. **Board Members Absent:** Sandi McCoy and Satira Streeter Corbitt.

AGENDA ITEMS

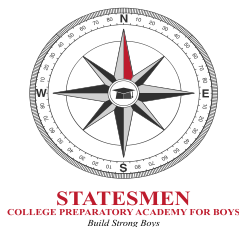
4. **Roll Call**
 - a. Roll call was taken, the results of which are reflected above.
5. **Approved April 2024 Board Meeting Minutes**
 - a. The Board unanimously approved the minutes from the April 2024 Board Meeting. Greg Van Houten moved, Ray McKeznie seconded, and the Board unanimously approved.
6. **Committee Reports**
 - a. No questions were raised with respect to Committee Reports, which were circulated in advance of our meeting.
7. **Investment Policy Review & Approval**
 - a. Presented by Mark Murphy and Matt O’Lone.
 - b. Raffa reviewed financials, conducted interviews, and circulated a survey to devise an investment recommendation.
 - c. Raffa’s investment recommendation document was reviewed and discussed.



- i. Discussed operating reserve, short-term reserve, and long-term reserve strategies, including proposed asset allocations.
- d. Reviewed and analyzed draft Investment Policy Statement.
 - i. Discussed whether and who may approve changes to the Investment Policy Statement.
- e. Costs for Raffa
 - i. Asset management fee for operating and short-term portfolios is 0.25% over full 12 month period.
 - ii. Long-term portfolio fees are graded, but somewhere around 0.8%.
- f. Charles Schwab is the ultimate custodian of the funds.
- g. Transfers to/from Statesmen can be made without fees.
- h. S. Barbee moved to approve the Investment Policy, S. Hardnett seconded, and the Board unanimously approved.

8. Review & Approval of FY25 Budget

- a. Presented by A. Alderman (EdOps).
- b. Decline in government revenue is expected given sunseting of COVID-related funding, and so significant adjustments to the budget were made. Adjustments include staffing shifts, efficiencies in staff-related expenses, and savings in direct student expenses.
- c. 315 student budget (+15 as compared to SY23-24) ends with 122 days of cash, gross margin of \$2.6%, and \$3.62m in cash.
- d. Budget provides for a Chief of Development, \$1m to critical exposure program, \$100k in contingency reserve funds, among other things.
- e. Discussed enrollment projections, local funding sources, and staff salaries.
 - i. If enrollment projections are exceeded, additional revenue will be rolled into expenditures that were cut from the project.



- ii. Each marginal student comes with approximately \$30.6k in additional revenue.
- f. Budgetary risks
 - i. Missing enrollment
 - ii. Inflation
 - iii. 12.4% increase to UPSFF (although it appears this has been passed).
- g. G. Van Houten moved to approve FY25 budget, R. McKenzie seconded, and the Board unanimously approved.

9. Sublease Discussion & Next Steps

- a. Presented by B. Woolfley.
- b. Currently in the process of drafting the sublease. The parties are currently negotiating terms and conditions, but the parties seem to have reached a consensus around most key terms.
- c. Rent credits, which will be a part of the sublease arrangement, will assist the school financially.

10. End of Year Student Academic Data & PCSB Effective Organizations Mtg. Update

- a. Presented by S. Hardnett.
- b. 88% yearly attendance rate through May 2024.
 - i. Attendance issues are affecting student academic growth.
 - ii. Attendance issues are possibly attributable to COVID, and the feeling that 100% attendance is no longer mandatory.
 - iii. The school team is assessing strategies for addressing attendance issues during the next school year.
- c. Suspension rate near school target.
- d. Student growth



STATESMEN
COLLEGE PREPARATORY ACADEMY FOR BOYS
Build Strong Boys

- i. Discussed, in addition to attendance issues, testing environment issues.

11. Finalize Strategic Plan and Discuss SY24-25 Board and School Goals

- a. Focused discussion on real, tangible programmatic changes that are being made to address academic growth issues.
- b. Discuss parent engagement initiatives.
- c. From Board perspective, focuses are on:
 - i. Finalizing sublease and facilities plan.
 - ii. Succession planning, including regarding S. McCoy, who is stepping off the Board as of June 30, 2024.

12. Public Session: No outside members of the public joined the meeting.

13. Adjourned: The meeting adjourned at 8:13 p.m.